

## **ADDENDUM NO.1**

January 25, 2013

### **WILLIAMSBURG-JAMES CITY COUNTY PUBLIC SCHOOLS REQUEST FOR PROPOSALS #13-5685 STUDENT INFORMATION DATABASE SYSTEM**

This Addendum is issued to answer offeror's questions. Please contact Kitty Hall, Purchasing Coordinator, email: [kitty.hall@jamescitycountyva.gov](mailto:kitty.hall@jamescitycountyva.gov) if you have any questions.

## **QUESTIONS**

**1. What is your Implementation timeline?**

**Answer:** We envision installation and initial data conversion this summer (2013), followed by 1 semester of "shadowing" with our current system as the primary and the new system in testing/training phase. This will be followed with additional data conversions as needed to bring the new system online as primary for the second semester and starbase as the backup, followed by starbase being retired summer 2014.

**2. Is a State Contractor license is required to bid?**

**Answer:** The State Corporation Commission information is required to be filled out on the Cover page. The requirement of a contractor license is not pertinent to this solicitation, but is included in the template for Request for Proposals.

**3. Are you looking for an SaaS proposal? (I suspect they are, due to the Disaster recovery piece)**

**Answer:** Not specifically. Local server is fine as well.

**4. Is SIF complaint enough or do you have to be certified?**

**Answer:** Prefer certification. Compliance will have to be proven for the various systems listed in the RFP.

**5. Are you planning to use SIF or just looking to purchase a compliant system?**

**Answer:** We use SIF now for various systems such as Café Enterprise, VA. DOE STI registration, etc. These have to be maintained.

**6. Have they had presentations from prospective vendors prior to releasing the RFP?**

**Answer:** No.

**7. Regarding the above mentioned RFP for a Student Management System, we have a question. How many years of historical data are you requesting be imported into the system?**

**ANSWER:** We envision converting all data from our current Starbase system, which goes back to 1999.

**8. Do you have an implementation date set for the Student Information System?**

**ANSWER:** See answer to #1

**9. Please clarify the implementation timetable for this project, including anticipated date of award and desired go live date.**

**ANSWER:** See answer to #1

**10. In Attachment A, Item 3a, what is the total number of years of data conversion that you are requesting?**

**ANSWER:** See answer to #7 above

**11. In Attachment A, Item 3c of the RFP, please clarify what is meant by shadow migration plan. Does this include running both of the existing and new systems in parallel for a period of time? Please clarify.**

**ANSWER:** Please see answer in #1 above

**This Addendum 1 is incorporated into the RFP Documents and will be made part of the resulting contract.**

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**